

5th September 2019

Dear Parents/Carers,

Information Regarding Free School Meals

If you claim any of the following benefits:

- Income Support
- Income Based Job Seekers Allowance
- Income Related Employment and Support Allowance
- Eligible for Child Tax Credit **but not** Working Tax Credit and the household income (as used by HMRC to assess tax credits) is not more than £16,190. **Please note:** anyone eligible for Working Tax Credit, or if you have a partner and they receive it, regardless of Income, you will not qualify
- The Guarantee element of State Pension Credit
- Support under part VI of the Immigration and Asylum Act 1999
- In receipt of the 4 week run on of working tax credit (this is where someone becomes unemployed or reduces their hours and so is no longer entitled to working tax credit but will continue to receive it for a further 4 weeks and is entitled to free meals during that time)
- Universal credit (provided you have an annual net earned household income of no more than £7,400 as assessed by earnings from up to three of your most recent assessment periods). Your net earned income is your household income after taxes and deductions and does not include income from Universal Credit or any other benefits you may receive.

If so, you can claim free school meals. Our use of the cashless catering system at school means that money would automatically be credited to your child's account in a discreet way. Even if you don't want to take the meals, making a claim will help our school as we will receive some extra funding for each child who is registered. This funding could then be used for: additional support for pupils; school trips; after-school clubs and other enrichment activities.

The application form can be found online and it is really quick and easy to use. Go to the website at www.staffordshire.gov.uk/freeschoolmealsapplication.

You will need:

- Your date of birth
- National insurance number or national asylum support service number
- Your address
- The children's details with you when you apply

You can apply for several children at a time on one application, even if they are all at different schools.

If you would like any more information or support with your application, please do not hesitate to contact the School Office.

Yours faithfully,
R Jukes (Mrs)
Assistant Headteacher