

Churnet View Middle School Remote Learning Lesson Code of Conduct

- School rules apply to all school-related activities, including those online. If rules are not met, they may result the necessary consequences being put in place in line with the school behaviour policy.
- Teachers may record face to face support sessions, which are deemed necessary, for safeguarding purposes. However, we will ask that the child's video be turned off for this. This then may be used for pupil reflection and to share with pupils who cannot attend. We will only make recordings of support sessions available where the pupils abided by the code of conduct.
- Pupils must try to access support sessions throughout the week if they need support by looking at the timetable on the school website.
- Pupils must make sure that they have an appropriate backdrop should they need to engage in any face-to-face sessions on-line.
- We would ask that parents, where possible, are present in the background. It would be appreciated if you're within earshot so you can help with any technical difficulties or other queries that arise.
- In the instance where there is a live session with a member of staff, pupil audio will be turned off. This must remain off unless the host chooses to unmute or turn on. If a pupil turns on their audio without permission, they will be removed from that session if they do not heed a warning from staff.
- Please remember offensive or discriminative language can be classed as a criminal offence and could result in significant consequences for anyone who undertakes such behaviour. Pupils must make sure that the language they use when communicating with staff is appropriate. This is applicable when communicating over the chat function or via e-mail too.
- When a screen is shared, the host will adjust their settings to prevent any annotations of screens by pupils.
- Usernames of pupils must be appropriate and recognisable or they will be removed from the lesson, for security reasons.
- Any inappropriate chat in the Microsoft Teams Groups will be dealt with in line with the school rules.
- Pupils/parents must not record any sessions on with teachers or use them for any other purpose than learning e.g. **the sharing of the school lessons or resources by parents/carers or the pupils on social media is prohibited.**
- Pupils should not under any circumstances capture or use video of Churnet View Middle School staff.
- If a member of staff has any safeguarding concerns they will report these to the school's Designated Safeguarding Lead/ Deputy Designated Leads.
- If a parent has any safeguarding concerns regarding the support sessions, they must use the usual channels and contact the safeguarding team in school.

Other things to consider

Parents/carers please ensure that:

- You encourage your child to have regular screen breaks. These should be increased in frequency, the younger the child.
- All devices used for remote learning have suitable anti-virus software installed, have a secure connection and can recover lost work.
- Please see the separate READ document to support your child with independence in their learning. These strategies should be used to encourage your child to engage with the work independently before they need to seek extra support or guidance from their teachers.